

# DEBIT ORDER FORM

## DEBIT ORDER PROCESS

### IMPORTANT INFORMATION

- The **Terms and Conditions** agreed to in the Investment form and Additional Investment form will remain in force and apply to this debit order form. By signing this debit order form you undertake to be bound by the provisions of the Investment form, the Additional Investment form and any annexures hereto, as read with the Terms and Conditions, which you understand may have changed since the original investment was made. This is available from RCIS on request by you.
- **RealFin Collective Investment Schemes (RF) Proprietary Limited** is registered and approved by the Financial Sector Conduct Authority as a manager of Collective Investment Schemes approved in terms of the Collective Investment Schemes Control Act ("CISCA").



### STEP 1

- Please refer to the **Minimum Disclosure Document (MDD)** in respect of your selected Portfolios before completing this debit order form. The minimum disclosure document reflects the fees, investment objectives, risk profile and income distribution dates for your chosen portfolio(s).
- Please read the **RCIS Fund Information Document** for Terms and Conditions, Investment and Redemption cut-off times as well as specific disclosures relating to your investment.



### STEP 2

- Please complete all relevant sections within this Debit Order form.

### STEP 3

- Please read and make sure that you understand the terms and conditions in this form, including those in **Section 7**. If the investor is a minor the Debit order form must be signed by the legal guardian/parent.
- Please send the completed debit order form to: [clientservices@realfin.co.za](mailto:clientservices@realfin.co.za)



## CONTACT DETAILS

### RealFin Collective Investment Schemes (RF) (Pty) Ltd

Tel: +27 21 701 3777

Email: [clientservices@realfin.co.za](mailto:clientservices@realfin.co.za)

Website: [www.realfin.co.za](http://www.realfin.co.za)

**Physical Address:**

347 Main Road, Kenilworth, Cape Town, 7708

**Complaints:**

Should you have any complaints, please send an email to [complaints@realfin.co.za](mailto:complaints@realfin.co.za). Our Complaints Policy is available on our website: [www.realfin.co.za](http://www.realfin.co.za)

**Trustees:**

FirstRand Bank Limited (acting through its RMB Trustee Services Division) is the appointed Trustee and can be contacted on 087 736 1732

## SECTION 1 | INVESTOR DETAILS

Full Name/Entity Name:	<input type="text"/>	ID/Entity Registration Number:	<input type="text"/>
Investor Number:	<input type="text"/>	Name of Authorised Person:	<input type="text"/>
Contact Number:	<input type="text"/>	Email Address:	<input type="text"/>

## SECTION 2 | INVESTOR DEBIT ORDER INSTRUCTION

I would like Realfin Collective Investment Schemes (RF) Pty Ltd to:

- ☐ Process a new debit order (please complete all Sections)
- ☐ Amend an existing debit order (please complete all Sections)
- ☐ Cancel an existing debit order: Date of cancellation   /   /   (please complete Section 7)

## SECTION 3 | DEBIT ORDER AUTHORITY

### A. Authority

I/We hereby authorise Realfin Collective Investment Schemes (RF) Pty Ltd to draw against my/our bank account stipulated below the debit order investment amount in terms of this application on the  1st  7th  15th  28th day of each month for investment at the ruling price on that day commencing on   /   /   on condition that the sum of such payment instructions will never exceed my/our obligations as agreed to in Section 6 of this form and I acknowledge that this Authority and Mandate will be in effect until it is terminated by me/us by submitting a completed debit order cancellation/change form and supplying it to us by no less than 20 ordinary working days via email to: [clientservices@realfin.co.za](mailto:clientservices@realfin.co.za)

In the event that the payment day falls on a Saturday, Sunday, or recognised South African public holiday, the payment day will automatically be the preceding ordinary business day. Furthermore, if there are insufficient funds in my account to meet the obligation, you are entitled to track my account and represent the instruction for payment as soon as sufficient funds are available in my account.

I/We understand that the withdrawals hereby authorised will be processed through a computerised system provided by the South African Banks. I also understand that details of each withdrawal will be printed on my bank statement. Such must contain a number, which must be included in the said payment instruction and if provided to me should enable me to identify the Agreement. This number must be added to this form in Section D before the issuing of any payment instruction.

### B. Mandate

I/We acknowledge that all payment instructions issued by you shall be treated by my/our above-mentioned Bank as if the instructions have been issued by me/us personally.

### C. Cancellation

I/We agree that although this Authority and Mandate may be cancelled by me/us, such cancellation will not cancel the Agreement. I/We shall not be entitled to any refund of amounts which you have withdrawn while this Authority was in force, if such amounts were legally owing to you.

I am aware and agree that funds invested via debit order may not be redeemed until after 40 days from the date on which such funds were invested into units on my behalf.

### D. Application Reference Number (To be completed by RealFin Collective Investment Schemes (RF) Pty Ltd)

This Agreement reference number is:

## SECTION 4 | DEBIT ORDER BANK DETAILS

Account Holder:	<input type="text"/>	Account Number:	<input type="text"/>
Bank:	<input type="text"/>	Branch Code:	<input type="text"/>
Branch Name:	<input type="text"/>		
Account Type:	Current <input type="checkbox"/>	Cheque <input type="checkbox"/>	Savings <input type="checkbox"/>
			Transmission <input type="checkbox"/>

- Please supply proof of bank account details (on a bank letterhead and not older than 3 months)
- The account holder must have a South African bank account

Please note that it is the investor's responsibility to keep RCIS informed of any changes to your bank account details.

## SECTION 5 | SOURCE OF FUNDS

Please specify your source of funds:

<input type="checkbox"/> Salary	<input type="checkbox"/> Investment Proceeds	<input type="checkbox"/> Sale of Assets
<input type="checkbox"/> Inheritance	<input type="checkbox"/> Company Profit	<input type="checkbox"/> Transfer from FSP
<input type="checkbox"/> Member's Contribution	<input type="checkbox"/> Other (specify): <input type="text"/>	

RCIS reserves the right to request documentary proof (e.g. income statement, bank statement).

## SECTION 6 | DEBIT ORDER OPTIONS

Please make sure that you have read and understood the **RCIS Fund Information Document** as well as the relevant **Minimum Disclosure document** for the desired Portfolio(s), before completing the below.

HEDGE FUNDS PORTFOLIO NAME	FEE CLASS	DEBIT ORDER AMOUNT (MINIMUM R 500) (MAXIMUM R 20,000)	DATE	DISTRIBUTIONS	
				RE-INVESTED	PAID OUT
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

  

CIS IN SECURITIES PORTFOLIO NAME	FEE CLASS	DEBIT ORDER AMOUNT (MINIMUM R 500) (MAXIMUM R 20,000)	DATE	DISTRIBUTIONS	
				RE-INVESTED	PAID OUT
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Kindly note that an abbreviated name will appear on your bank statement, eg. **RCIS-LSRHF**  
A schedule of fees, charges and maximum commissions is available on request from RCIS.

## SECTION 7 | INVESTOR DECLARATION

I/We understand and have read all the pages of this Debit Order form and that this Debit Order form, read with the Terms and Conditions set out in the initial Investment form & Additional Investment form, and any annexures hereto, read together with the Deed and Supplemental Deed of the relevant Portfolio(s), constitutes the entire agreement between myself/ourselves and RCIS.

I/We understand and/or confirm that:

- The information which I/we have provided is true and correct, and that if this Debit Order form is signed in a representative capacity, I/We have the necessary authority to do so and that this transaction is within my/our powers.
- I/We understand that I/we are responsible for ensuring that RCIS always has up to date information and should any information provided herein to RCIS change I/we undertake to immediately notify RCIS of such changed information.
- I/We am/are acting for my/our own account and that I/we have made my/our decision(s) to enter into the investment and as to whether the investment is appropriate for me/us independently, based upon my/our own judgment, and upon advice from such advisers as I/we may deem necessary.
- I/We declare that I am/we are not relying on any communication received from RCIS, whether written, oral or implied as investment advice or as a recommendation to enter into the investment.
- I/We understand that information and explanations relating to the terms of an investment shall not be considered investment advice or a recommendation to enter into the investment. I/we acknowledge that RCIS is not authorised to provide investment advice to me/us.
- I/We have read and understood the contents of the Terms and Conditions which I/we understand may have changed since my/our original investment.
- I/We have read and understood the contents of this Debit Order form and agree to its terms and conditions.
- I/We acknowledge that I/we are required to keep RCIS informed of any changes to my/our address or banking accounts. If you do not do this RCIS may be required, at your cost, to trace you in order to ensure that you receive your assets.
- RCIS will only be able to process the debit order once the documentation has been received and approved. I/we acknowledge that we shall have no recourse against RCIS for any loss which I/we may suffer in this regard.
- RCIS will not proceed with any transaction if there is any doubt as to the validity of any signatures/information or if it deems the application to be incomplete in any way and RCIS cannot be held liable, and the investor hereby waives any claim, for any resultant losses as a result thereof.
- I/We hereby indemnify and hold RCIS harmless against any loss which RCIS may suffer as a result of any of the above representations proving to be untrue and I/we hereby undertake to pay to RCIS, forthwith on demand, any amount which RCIS may claim in terms of this indemnity.

Authorised Signature:	<input type="text"/>	Date (DD/MM/YYYY):	<input type="text"/>
Name and Surname:	<input type="text"/>	Place of Signature:	<input type="text"/>
Authorised Signature:	<input type="text"/>	Date (DD/MM/YYYY):	<input type="text"/>
Name and Surname:	<input type="text"/>	Place of Signature:	<input type="text"/>